

A & P WHANGAREI SHOW

BARGE SHOWGROUNDS

'When the country comes to town'

TRADE SITE CATALOGUE



**- SATURDAY -
1st DECEMBER 2018**

Whangarei Agricultural & Pastoral Society's vision is to provide a link between urban and rural. The disconnect between the two widens with every generation and we need your help to reignite the link! The annual Whangarei A&P Show. plays an important role in providing opportunities for urban people to experience aspects of rural life. It's about so much more than just food, friends and farm animals. A&P Shows bring communities together, learning and creating memories, experiencing agriculture and related activities, and celebrating what it means to be a Kiwi.

BARGE SHOWGROUNDS - 474 MAUNU ROAD, WHANGAREI



TRADE SITE ZONE PLAN

Sites without Power

5m x 5m	40 to 59
10m x 5m	19 to 36
10m x 20m	12 to 15
20m x 20m	16 to 18

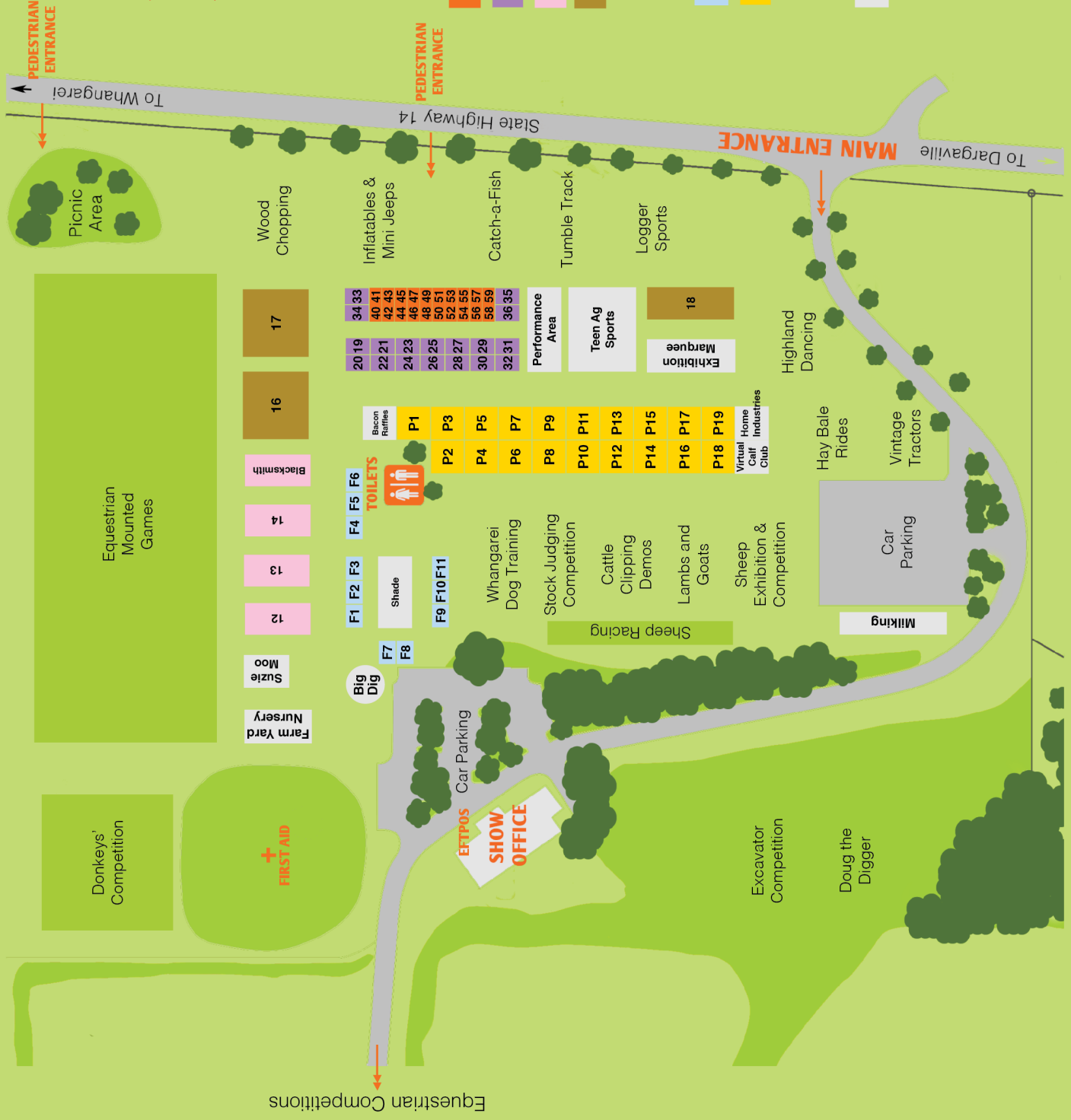
Sites with Power (+ Water if Required)

5m x 5m	F1 to F11
10m x 10m	P1 to P19

Marquee Sites with Power (Undercover with Black Velcro Panels)

3m x 2.4m	A1 to A20
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Site layout is not to scale.
Site layout may be changed without prior notice.



KEY DETAILS

TRADE SITE OPTIONS

OUTDOOR TRADE / OPEN GRASSED SITES

Offering flexible site sizes and display options, the well-marked grassed sites allow exhibitors to display their products in their own unique way. Ideal for larger implements or products, the open space of a grassed site offers room to move around to create interactive and engaging sites.

EXHIBITION MARQUEE

Complete with partitions, the covered marquee offers walk-in walk-out 3m x 2.4m sites for exhibitors who don't want the hassle of erecting their own tents or gazebos but want to be out of the weather.

1	2	3	4	5	6	7	8	9	10
Walkway									
11	12	13	14	15	16	17	18	19	20

FOOD SITES

Food sites are always well patronised by thirsty and hungry Show visitors. There are several options available to food vendors:

- 5m x 5m Designated food sites F1 to F11.
- Larger sites can be used for food sellers (for details refer to booking form).
- Water and power are only provided if they have been requested on the booking form.

CONTACT

Whangarei A&P Society

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MARKETING & SIGNAGE

All Trade and Food Site Exhibitors who have paid for and confirmed their sites prior to 9/11/18 will receive a listing in the Trade Exhibitor information released to media and will be included on the detailed Show Map given to every Show Visitor at the Show entrance. Exhibitors are responsible for providing their own signage & other materials within their site.

SECURITY

The Trade Space Area is patrolled by roving Security between 5.30pm and 8.30am each night commencing on Wednesday prior to the event and finishing at 8.30am on Sunday. However, Security personnel can not be on all areas of the showgrounds at once. Exhibits left unattended on site are at the exhibitors' own risk.

IMPORTANT DATES 2018

9 th NOV	5.00pm	Final Date for Bookings
9 th NOV	5.00pm	No Refunds for Cancellations
28 th NOV	9.00am	Outdoor Sites ready for Set Up
28 th NOV	5.30am	Security is On-Site
30 th NOV	9.00am	Covered Sites ready for Set Up

1st DEC 8.30am ALL SITES TO BE SET UP

2 nd DEC	12.00noon	Security Ceases.
3 rd DEC	5.00pm	All Sites to be Cleared

SHOW OPENING HOURS

SAT 9.00am – 4.30pm, 1st DEC 2018

All sites to be set up by 8:30am Saturday and all non-display vehicles removed from the showgrounds. There will be no traffic movement allowed in the trade area during the Show between 8:30am and 4:30pm on Saturday.

**CHAMPIONING
THE RURAL SECTOR
FOR A NEW GENERATION**



CONDITIONS OF PARTICIPATION

1. GENERAL

By submitting the Trade Site Booking Form exhibitors agree to the Conditions of Participation in the Whangarei A&P Show. The Society reserves the right to make rules or orders for the proper conduct of the Show as circumstances warrant, either before or during the Show.

2. CO-OPERATION

No exhibitor can use their site in such a manner as to conflict with the purpose of the Show or the rights of other exhibitors. The Show Manager, or appointed delegate of the Whangarei A&P Society, has the power to enter an exhibitors site at any time and remove any article, sign, picture or printed matter which in their opinion may cause offence to the public, or is not in keeping with the requirements of the Society. In the event of a dispute arising between exhibitors, this can be put in writing to the Society and the decision of the Society will be accepted by all parties as final.

3. APPLICATION FOR DISPLAY SPACE

Whangarei A&P Society may accept or decline any application for exhibiting rights. No sub-letting of sites is permitted. Whangarei A&P Society will allocate sites, endeavoring to offer clients the first option of the same site each year, or as close as possible depending on the Show layout. Animated and interesting displays in keeping with the overall theme of the Show will be given preference.

4. UTILITY SERVICE CHARGE

Power and/or water is available to a limited number of sites and is only provided if requested on the booking form. Extra charges may apply.

5. THEFT, DAMAGE OR LOSS

Whangarei A&P Society will take all reasonable care but will not be responsible for any loss or damages incurred. Exhibitors are required to provide supervision to their own equipment and stock and these must be adequately insured. Agreeing to the conditions of participation indemnifies the Society against any claims in relation to loss, damage, theft, allocated space and the action and conduct of employees. The Society shall not be liable to the exhibitor for any compensation whatsoever resulting from the cancellation or postponement of the Show. Any money refunded as a result of postponement will be at the Society's discretion.

6. VEHICLES & GATE PASSES

Exhibitors will be issued a vehicle pass for entry into the grounds only if necessary and by request. Vehicle passes DO NOT allow for parking inside the grounds. Parking is available in the adjoining museum car park. Public safety is paramount – no unauthorised vehicles will be driven inside the Show between 8.30am and 4.30pm on Saturday. Admission of exhibitors through the gates on Show day requires an exhibitor pass/wristband. Trade sites are automatically issued two gate admission passes. Additional passes can be purchased at the gate on Show day.

7. LEGAL REQUIRMENTS & HEALTH AND SAFETY

Exhibitors must follow the instructions of Show Officials and Marshals. It is the responsibility of exhibitors to ensure their exhibit complies with legal, national and local government requirements including the Health & Safety at Work Act 2016. Exhibitors are responsible for briefing all staff and volunteers working on their site regarding the Health and Safety planning and monitoring of their site. The Show Manager reserves the right to order immediate removal from the Showgrounds of any exhibit considered dangerous, offensive or unmanageable. All walkways must be kept clear and no dangerous equipment or chemicals accessible to the public. NO exhibits shall be removed from the Showgrounds until after 4.30pm on Show day.

8. ADVERTISING, COMPETITIONS OR CONTESTS

Exhibitors shall have the full right to advertise within the confines of their own site but cannot distribute any printed material from any other location on the Showgrounds. No Hawking or canvassing consumers from other sites. Raffle tickets can be sold by not for profit organisations providing it is done from their site and only with prior approval from the Society. Exhibitors running any form of competition must gain approval from the Show Office prior to the Show. Competitions or contests must be free of charge to Show patrons.

9. PUBLICATION OF PARTICIPATION

Whangarei A&P Society reserves the right to release the name of all participating businesses and individuals, to media groups, promoting the Show.

10. ALTERATIONS TO SITE PLAN

The site plan may be altered or amended as and where considered necessary.